

## NSA vaidmuo ACTION+ projekto veiklose

### Work Package 1: Project management and coordination

#### T1.2. Elaborate transnational meetings (Kick-off meeting)

- 1.2.1. Prepare the agenda.
- 1.2.2. Logistic and organisation (travel accommodation).
- 1.2.3. Prepare all support related to the transnational meetings.

#### T1.4. International communication among partners

- 1.4.1. Organise online meetings for the follow-up of the project.
- 1.4.2. Regular feedback on project progress.
- 1.4.3. Update partner information as needed.

### Work Package 2: Questionnaire and database

#### T2.2. Creation of questionnaire related to the socioeconomic model of amateur sport clubs

- 2.2.1 Scanning the literature review and reports regarding the SEMASC.
- 2.2.2 Identify existing questionnaire and their measurements.
- 2.2.3. Select tasks according to each country (sport practices).

#### T2.3. Creation of questions to measure the human resources and their role on the SEMASC

- 2.3.1. Scanning the literature review and reports regarding the human resources in amateur sport clubs (volunteers and employees).
- 2.3.2. Scanning the literature review regarding the role of the leaders in amateur sport clubs.

#### T2.4. Creation of questions to measure the economic model resources and their role on the SEMASC

- 2.4.1. Scanning the literature review and reports regarding the economic model (revenues, costs and financial performance) in non-profit organizations and amateur sport clubs.
- 2.4.2. Define all questions related to economic model.

## **T2.5. Creation of questions to measure the alliances and their role on the SEMASC**

2.5.1. Scanning the literature review and reports regarding the alliances in amateur sport clubs (local authorities, others organisations and companies).

2.5.2. Define all questions related to this pillar of the SEMASC.

## **T2.6. Validation of the questionnaire**

2.6.1. Select reduced samples of amateur sport clubs.

2.6.2 Evaluate the understanding of the questionnaire by the amateur sport clubs.

## **T2.8. Creation of video capsules to train the assessors who will answer all questions related to the questionnaire in each country**

2.8.1. Video capture of the assessor during the interview with amateur sport clubs.

2.8.2. Description of the material, human and temporal organisation.

2.8.3. Translation of the videos into each language of the partner countries.

## **T2.9. Organisation of the training session for assessors (Transnational meeting - Data Collection)**

2.9.1. Preparation of the training session

## **T2.12. Data collection in Lithuania**

2.12.1. select a nationally representative sample.

2.12.2. To train Lithuanian assessors with the questionnaire.

2.12.3. Collecting data.

2.12.4. Creation of the Lithuanian database.

## **T2.21. Building the European and South American database**

2.21.1. Sharing of all data from each country.

2.21.2. Statistical analysis: international comparison.

2.21.3. Identity all key variables to assess the socioeconomic model of amateur sport clubs.

### Work Package 3: Training materials

#### T3.4. Dissemination of the toolkit in small sample in each country and feedback collection from practitioners

3.4.1. Contact all sport institutions in each country and communication.

3.4.2. Validation of the small sample and process of the test.

3.4.3. Launch of the test and organisation of feedback session.

#### T3.6. Large-scale dissemination of the toolkit

3.6.1. Prepare the communication plan.

3.6.2. Contact of all sport institutions.

3.6.3. Large-scale dissemination of the toolkit by the network of full and associate partners.

#### T3.7. Measure the impact of the toolkit on the strategy of Amateur sport clubs in each country

3.7.1. Define the indicators to measure the impacts of the toolkit on the socioeconomic models of amateur sport clubs.

3.7.2. Organisation of the dissemination of the questionnaire with all indicators.

3.7.3. Collect the data in each country.

3.7.4. Prepare the report of the impacts on the socioeconomic model.

### Work Package 4: Quality assurance and Risk Management

#### T4.1. Quality plan elaboration and continuous improvement

4.1.1. Monitor project activities and their quality through internal reports.

#### T4.5. Select external evaluator

4.5.1. Analyse received proposals and select external evaluator.

## Work Package 5: Dissemination and communication

### T5.2. Dissemination plan

- 5.2.1. Elaborate the dissemination plan.
- 5.2.2. Elaborate the exploitation plan.
- 5.2.3. Manage the communication schedule.

### T5.3. Prepare contents for promotion materials

- 5.3.1. Prepare contents.

### T5.4 Graphically develop presentation promotional materials

- 5.4.1. Prepare graphical charter.

### T5.8. Prepare communication for the final conference in Vilnius

- 5.8.1. Logistic and communication.
- 5.8.2. List of speakers.
- 5.8.3. Publicity documents of the project.

### Task – T; Work Package – WP;